

November 30, 2007

Dear Peter Woodbury Parents,

We hope this note finds you all having a wonderful holiday season. We would like to take this opportunity to let you know about some changes that will be made during parent drop off at the back of the building. Mr. Williams and Mrs. Daley have observed parent drop off and know these changes will result in keeping students safe in the parking lot. When you arrive to drop off your child it is important that you weave in and out of the parking lot. Please see the attached map. There has been a sawhorse placed in the parking lot with an arrow for this purpose. Please follow the traffic pattern and do not drive around the sawhorse. Parent drop off is between 7:30 AM and 7:55 AM. A red flag will be placed on the sawhorse at 7:55 AM each day. If you arrive and see the red flag on the sawhorse please bring your student to the front of the building. It is important to bring your child(ren) into school and sign them in. The changes will be put into place starting Monday, December 3rd. If you have any question about this please feel free to call us. Again, thank you for your continued cooperation in helping keep our students safe at school.

Sincerely,

Ken Williams
Principal

Cheryl Daley
Assistant Principal